

File No.: SD-12012/1/2021-O/o US(IC)
Government of India
Ministry of Skill Development and Entrepreneurship
(NSDF Division)

New Delhi, the 13th April, 2023

Expression of Interest for Appointment of Auditor

Expression of Interest (EOI) is invited from interested C&AG empanelled Chartered Accountants/ Accountancy Firms (CA Firms) for audit of accounts of National Skill Development Fund (NSDF).

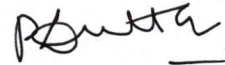
NSDF is a public Trust set up by Govt. of India operated and managed by a Board of Trustees. The day to day affairs of the Trust is managed by Ministry of Skill Development and Entrepreneurship (MSDE). The fund has been incentivized by Govt. of India through various tax and non-tax policies and is registered under Section 80G.

CA Firms having head office in NCR of Delhi with sufficient qualified and experienced audit staff, having experience in audit of Govt / PSUs/ Bank/ Autonomous bodies / Trust with yearly turnover of minimum Rs 25.00 Lakh per year for last three years may express their interest for conducting annual audit of accounts of NSDF.

The terms of appointment and format of submission is enclosed at Annexure I & II. The fees payable for carrying out the audit will be maximum Rs 75,000/- (Rs Seventy Five Thousand) (including applicable taxes/GST).

The EOI should be addressed and delivered to Shri Pritam Dutta, Deputy Secretary, MSDE, PTI Building, Sansad Marg, New Delhi 110001 India, Phone 011-24365916 through email at pritamdutta.dad@nic.in and harsh.vardhan.92@gov.in.

Last date of submission: 30.04.2023.



(Pritam Dutta)

Deputy Secretary to Govt. of India
Email I'd: pritamdutta.dad@nic.in
Tel. (011) 24365916

PRITAM DUTTA
Deputy Secretary
कौशल विकास और उद्यमिता मंत्रालय
Ministry of Skill Development and Entrepreneurship
भारत सरकार, नई दिल्ली / Govt. of India, New Delhi

To

NIC Cell, MSDE for uploading on Ministry's website.

Expression of Interest (EOI) of Chartered Accountants for audit of NSDF for the year 2022-23.

A: Details to be provided

1. Name Of the Firm:
2. Address:
3. PAN No
4. CAG Empaneled No / reference: (Attach documents)
5. ICAI Registration Number :
6. Date Of Constitution Of the Firm
7. Name & Address of Full time Partners / Proprietor with ACA and FCA numbers
8. Name & Address of Part time Partners / Proprietor with ACA and FCA numbers
9. Number of Audit staff (Break up of qualified , / Audit Clerks/ Interns etc)
10. Undertaking as per Annexure II

B: Scope of Audit

1. The Auditor to express a professional opinion on the financial positions of NSDF and management of its financial statements.
2. In addition the Auditor will prepare a Management Letter which should cover
 - a) Comments and Observations on the accounting records, systems and internal controls and make recommendations for its improvement
 - b) Identify specific deficiencies and areas of weakness in system, if any.
 - c) Report on the degree of compliance of financial covenants
 - d) Communicate matters that have come to the attention during audit which might have an impact on implementation of skill development programme
 - e) Any other matters that the auditor considers pertinent to report.
3. The audit team should be led by a Chartered Account with a minimum 5 years' experience.

C: Documents to be submitted

1. A copy of Certificate of CAG empanelment for PSU audit for the current period
2. Statement of Turnover of last three years certified by CA (Not by self)
3. Copies of audited Financial Statements for the last three years
4. Copies of IT return of the firm for the last three years
5. Details of Partners / Partnership Deed (latest)
6. Details of audit experience of the firm for the last 5 years (only major audits) giving names of client organization and turnover of these organizations
7. An undertaking from the CA firm regarding details of court cases / arbitration case/ or any other cases pending against them / firm

D: Fees: The audit fees for the audit of accounts of NSDF for the year 2022-23 will be maximum Rs. 75,000/- (Rupees Seventy Five Thousand Only) (including applicable taxes/GST).

Expression of Interest (EOI) of Chartered Accountants for audit of NSDF for the year 2022-23.

UNDERTAKING

I / Wethe sole proprietor/ partners of Ms (Name and designation) do hereby jointly and severally verify and declare-

1. I/We am / are signing this document after carefully reading the contents.
2. I/We accept all the conditions of the EOI.
3. I / we declare and certify that I / We have not made any misleading or false representation in the forms, statements and attachments in proof of the qualification requirements.
4. I /we has not been debarred or cautioned by ICAI during the last three years
5. I/We have not carried out any audit of National Skill Development Corporation during the last three years
6. I/we also understand that my / our offer will be evaluated based on the documents / credentials submitted along with the offer and same shall be binding upon me/us.
7. I /we declare that the information and documents submitted along with the tender by me / us are correct and I / we are fully responsible for the correctness of the information and documents submitted by us.
8. My / Our constitution of the firm as on 1st January 2023 is the same firm as per the certificate issued by the ICAI
9. I/we understand that any of the certificates regarding eligibility criteria submitted by us are found to be forged / false or incorrect at any time during process for evaluation of tenders, it shall lead to suspending of business and blacklisting for all audits of Govt. of India.

SEAL AND SIGNATURE
OF THE FIRM/ INDIVIDUAL