

A-44011/1/2021-O/o US (CASH)  
Government of India  
Ministry of Skill Development & Entrepreneurship  
(Establishment Section)

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Room No. 328, Shram Shakti Bhavan,  
New Delhi-110001,  
Dated: 27 April, 2022

**OFFICE ORDER**

**Subject: Re-allocation of duties in MSDE – Additional Work assignment / Additional charge of the work in addition to the existing work**

**1. PMKVY Division:**

Section/Division/ Wing	Headed by	Reporting Route	Work Allocation	Remarks
PMKVY Division	Sh. Abhishek Meena, Deputy Director	Reporting to Joint Secretary (Skill Development), MSDE	Existing work allocated to JD(SK) and CCN(Common Cost Norms)	Supported by existing team of PMKVY

**2. NIMI & CSTARI:**

Section/Division/ Wing	Headed by	Reporting Route	Work Allocation	Remarks
NIMI & CSTARI	Shri V K Sinha, Joint Secretary (in situ)	Direct reporting to Secretary MSDE	1. Dir(NIMI) & Dir(CSTARI) APAR will be written by Secretary, 2. If anything is beyond financial/administrative power of Dir(NIMI) & Dir (CSTARI), they will submit files through JS(VKS) to Secretary MSDE.	Supported by existing team of NIMI & CSTARI

**3. IC and Vigilance:**

Section/Division/ Wing	Headed by	Reporting Route	Work Allocation	Remarks
IC	Shri B K Sikdar Director	Direct reporting to Secretary MSDE	Existing work allocated to Dir(BKS) excluding Vigilance	Supported by existing team of IC
Vigilance	Shri B K Sikdar Director Vigilance	Reporting to Ms. Anuradha Vemuri Joint Secretary, MSDE	All matter pertaining to Vigilance	To be supported by the existing Vigilance Unit-

#### 4. General Admin & CR

Section/Division/ Wing	Headed by	Reporting Route	Work Allocation	Remark
GA & CR	Shri D P Singh	Reporting to Sh. Atul Kumar Tiwari, Additional Secretary	Following work is allocated in addition to existing duties: i) Kaushal Bhawan ii) Azadi ka Amrit Mahotsav iii) Media and Advocacy iv) Skill India Logo v) Nodal Officer of GeM	Shri Deepak Bharati ASO Ms Garima Mishra Consultant and Media Unit in addition to existing manpower of GA & CR.

#### 5. Establishment and CASH:

Section/Division/ Wing	Headed by	Reporting Route	Work Allocation	Remarks
Establishment and Cash	Shri R K Gupta Director	Direct reporting to Secretary MSDE for Estt and Cash	Following work is allocated in addition to existing duties: (Addl Charge) i) Capacity Building Unit (CBU) ii) Foreign Training of ISDS Officers iii) Foreign Training of MSDE Officers iv) Domestic Training of all Officers/Staff of MSDE v) Coordination with CBC	Shri Harshavardhan Sharma AD**
			i) Establishment related matter of ISDS cadre including RR ii) Transfer Policy iii) Seniority List iv) Cadre Review v) Deputation	Shri Shankar Pandit SO Md Sharik ASO (Addl charge) in addition to his duties.

#### 6. SANKALP and Hackathon

Section/Division/ Wing	Headed by	Reporting Route	Work Allocation	Remark
SANKALP	Shri Sandesh Tilekar Director SANKALP	Reporting to Ms. Anuradha Vemuri Joint Secretary, MSDE	Existing work allocated to Dir(RKG)	Supported by existing team of SANKALP
			All matters pertaining to Hackathon	Shri Sangeet Kumar ASO in addition to his existing duty (He handled Hackathon earlier)

7. Policy

Section/Division/ Wing	Headed by	Reporting Route	Name & Designation of Officers	Work Allocation	Remark
Policy	Shri Om Prakash Thakur, Joint Director	Reporting to SEA (SM) MSDE	Shri Praveen Kumar Tyagi DD	Following work is allocated in addition to his existing duties: i) Work Allocated to Shri Abhishek Meena DD ii) World Skills/India Skills Competitions* iii) Indian Institute of Skills at Mumbai and Ahmedabad and setting up of new IIS in Kanpur. iv) Land Matters pertaining to NSTIs including co-ordination pertaining to establishment of labs through CSR/SSCs v) NIOS/IGNOU collaboration	Supported by existing team of Policy (DD- AM)**
			Shri Mohandas Chella, US	Following work is allocated in addition to his existing duties: i) Skill University ii) Skill Loan Scheme iii) All matters pertaining to NCVET	Shri Praveen Kumar ASO

\*World Skills/India Skills co-ordination in office of DGT matters to be done by Shri Praveen Kumar Tyagi DD rather than CFI section of DGT. Shri Praveen Kumar Tyagi DD will coordinate with DGT and NSDC regarding same.

\*\* Separate order will be issued for supporting manpower.

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