

**F.No:22003/4/2020/NCVET**  
**National Council of Vocational Education & Training**  
**Ministry of Skill Development & Entrepreneurship**  
**Government of India**

Kaushal Bhawan,  
B-2, Pusa Road, Karol Bagh  
New Delhi-110005  
Date: 22-12-2020

**CIRCULAR**

**Subject: Operationalizing Assessment Agency Guidelines**

Reference to the Office Order on 'Implementation of NCVET Guidelines' dated 28-10-2020. Subsequent to the release of the 'Guidelines for Recognition and Regulation of Assessment Agencies', a transition period of one year has been granted to all existing Assessment Agencies with effect from 27-10-2020. However, all applications/proposals for recognition as Assessment Agencies are required to be forwarded to NCVET within six months (i.e 27-04-2021), prior to the expiry of the transition period.

2. Applications may be submitted in hardcopy and through email to 'proposals-ncvet@gov.in', in the format specified in the Annexure 1 and Annexure 2 of the 'Operational Manual for Recognition and Regulation of Assessment Agencies'.

  
(Lt Col Gunjan Chowdhary)  
Director, NCVET