

F. No.: SCH-11/44/2017-SNP
Government of India
Ministry of Skill development & Entrepreneurship
(SNP Division/Wing-II)

Shivaji Stadium Annexe,
New Delhi - 110001
Dated: 22.01.2018

OFFICE MEMORANDUM

Subject:- Service Level Agreement/ Memorandum of Understanding (MoU)-reg.

The undersigned is directed to enclose herewith the Standard Operating Procedure (SOP) for Assessment and Certification for State Funded Schemes, as approved by the 9th PMKVY Steering Committee.

2. As per notified SOP, the NSQF aligned qualifications of SSCs, being implemented by State Government Department/ Agencies may follow the modalities for assessment and certification through the concerned SSCs in accordance with the SOP, for all schemes including PMKVY. In case the State Government Department/ Agencies adopt this SOP, the terms and conditions mentioned here will be enforceable on all SSCs. In case, this SOP is not in coherence with the mandate of any Government of India Scheme/Program, the operational modalities laid down by the respective Government of India scheme should be considered.

3. In pursuance of the Steering Committee's direction, it has been felt that there is no need of separate MoU between the State/Central Government agency and Sector Skill Councils for Assessment and Certification purpose. The enclosed SOP will be applicable in all cases where States adopt the same and is in consonance with the provisions of the scheme under which trainings are being imparted. Accordingly, the signing of separate MoUs or SLA is not required with SSCs.

4. This shall be complied with immediate effect.

Encl: As above (SOP-9 pages)

R K Gupta

(R K Gupta)

Director, MSDE Tel

No: 011-23450886

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To,

1. All Secretaries/ Principal Secretaries of States/ UTs. **(List Attached)**
2. CEOs of all the Sector Skill Councils (SSCs) **(List Attached)**

Copy to:

1. Secretary, MSDE
2. Joint Secretary (Skill Development), MSDE
3. CEO & MD, NSDC, World Mark 1, Aerocity, New Delhi - 110037

Copy to (for information):

Director General, NSDA

Sr. no.	State	SSDM Name/Nodal Department	Secretary/ Principal Secretary of the Nodal Department (Name and Designation)	Email Address	Address
1	Andaman and Nicobar	Committee formed under Chief Secretary	Shri Sandeep J Jacques, IAS Secretary-cum-Director, Labour & Employment	+91 3192 233137 (O), icdet@and.nic.in	Labour Commissioner and Directorate of Employment & Training, A & N Islands, Port Blair
2	Andhra Pradesh	Andhra Pradesh Skill Development Corporation under the Department of Skill Development, entrepreneurship and innovation	Sri Ram Prakash Sisodia, IAS Principal Secretary to Government, Department of Skill Development, Entrepreneurship and innovation	secfnwp@gmail.com , secy_sdei@ap.gov.in	6-3-866/1/G2, Green Lands, Begumpet, Hyderabad - 500016.
3	Bihar	Bihar State Skill Development Mission	Shri Dipak Kumar Singh	040-23450819 23452763 dk.singh1992@yahoo.co.in, sec-lab-bih@nic.in	Deaprtment of Labour Resources , Vikash Bhavan, Bailev Road, Patna -800001
4	Chandigarh	The Labour Department, Chandigarh	Shri K.K. Jindal	kkjindal.ias@nic.in	Labour Welfare Building, Sector 30B Chandigarh 160030
5	Chhattisgarh	Chhattisgarh State Skill Development Authority - CSSDA	Smt. Renu G Pillay, IAS, Principal secy	renu@cg.nic.in	State Project Livelihood Society (SPLCS) Office, Raipur, Chattisgrah
6	Dadra and Nagar Haveli	Education Department, UT of Dadra and Nagar Haveli	Smt. Pooja Jain, IAS, Secretary	secretarytourismdnh@gmail.com 9560316279	Education Department, UT of Dadra and Nagar Haveli Secretariat, Silvassa, DNH - 396230
7	Daman and Diu	Education Department, UT of daman and Diu	Smt. Pooja Jain, IAS, Secretary	secy-edu-dd@nic.in, 9560316279	Education Department, Secretariat, Fort Area, moti Daman, Daman - 396220
8	Delhi	Directorate of Training and Technical Education (DTTE)	Smt. Punya Sallia Srivastava, Secretary (Directorate of Training & Technical Education)	011-27322573, pstechedu@nic.in	Directorate Of Training And Technical Education, Near Pit, Guru Govind Singh College, Pitampura, New Delhi, Delhi
9	Goa	Goa Skill Development Mission	Shri Virendra Kumar, IAS	dir-sdct.goa@nic.in	State Directorate of Craftsmen Training Shrama Shakti Bhavan, Panaji - 403001 GOA
10	Gujarat	Gujarat skill development Misson	Dr. Rajiv Kumar Gupta Principal Secretary, Labour & Employment Department 5th Block, 6th Floor, Sachivalaya, Gandhinagar 079 - 23250871	secled@gujarat.gov.in	Block No. 1, 3rd Floor, Dr. Jivraj Mehta Bhavan, Gandhinagar - 382010. Fax No : +91-79-23253835
11	Haryana	Haryana Skill Development Mission	Shri A.K. Singh, Secretary, Department of Technical Education	tcete@hry.nic.in 0172-2548110	Haryana Skill Development Mission, Takniki Shiksha Sadon, Bays - 7-12, Sector - 4, Panchkula (Haryana)
12	Himachal Pradesh	Himachal Pradesh Kaushal Vikas Nigam	Dr. Shrikant Baldi, Principal Secretary (Planning and Finance)	finsecy-hp@nic.in	Himachal Pradesh Kaushal Vikas Nigam Block No. 24, STPI Building, 2nd Floor, SDA Complex, Kasumpti, Shimla-171009
13	Jammu & Kashmir	Jammu and Kashmir skill development mission	Shri Ashok Parmar, IAS Secretary to Govt. Technical Education/YSS Department J&K 0191-2569481(Jammu) 0194- 2506273(Srinagar)	dit-jk@nic.in	Directorate of Technical Education, J&K Srinagar: Bemina Bye Pass 190018
14	Jharkhand	Jharkhand Skill development mission society	Shri S.K.G Rahate, Principal Secretary, Dept. of Labour, Employment, Trainig and Skill Development. -	sec-labour-jhr@nic.in secylabour.jhr@gmail.com	Dept. of Labour, Employment, Training and Skill Development, Shram Bhawan Doranda, Ranchi, Jharkhand 834002
15	Karnataka	KVTC - Karnataka Vocational Training and Skill Development Corporation under Dept of Labour	Shri Sanjiv Kumar I.A.S Additional Chief Secretary Shri R.R. Jannu I.A.S Commissioner of Labour	secy.labour@karnataka.gov.in 080-22035004 labour.commissioner42@gmail.com 080-26531252	2nd Floor, Kaushalya Bhavan, Bannerghatta Road, Dharmaram College, Bangalore - 560029, Near To Dairy Circle
16	Kerala	Kerala Academy of Skill Excelece	Shri Tom Jose, Prin Secy, Dept of Labour & Skills	tomjosejas@gmail.com	3rd Floor, Carmel Tower Vazhuthacaud, Thiruvananthapuram-695014
17	Lakshadweep	Lakshadweep Skill Development Society (LSDS)	Shri Tariq Tomas, Secy, Labour and Employment Dept.	lk-coll@nic.in	CEO LSDS, Govt. ITI Building, Kavarratti-682555
18	Madhya Pradesh	MP state skill development mission (under dept of technical education and skill development)	Shri Sanjay Bhandopadhyaya Principal Secretary, Technical & Skill Development Department	pstechedu.mp.gov.in, sanjay.bando@nic.in +91-755-2550840	Directororate: Narmada Rd. Jabalpur MPCVET: Gas Rahat ITI Building, Govindpura, Bhopal
19	Maharashtra	Maharashtra State Skill Development Mission	Shri Deepak Kapoor Principal Secretary, Skill Development and Entrepreneurship Department	psec.sded@maharashtra.gov.in 022-22047236	4th Floor, MTNL Building, G. D. Somani Marg, Cuffe Parade, Mumbai, Maharashtra 400005
20	Odisha	Odisha State Employment Mission, ETET (Skill Development and Technical Education Dept)	Shri Sanjay Singh, IAS, Commissioner Cum Secretary, Skill Development & Technical Education Department.	etef.od@nic.in	3rd Floor, Niyojana Bhawan, Kharavela Nagar, Bhubaneswar, Odisha.
21	Pondicherry	Puducherry Skill Development Mission , under Department of Labour	Shri E. Vallam, Secretary & Commissioner Department of Labour, Puducherry	lc.pon@nic.in, secypwd.pon@nic.in, secyah.pon@nic.in	
22	Punjab	Punjab Skill Development Mission	Shri R.K. Verma, Secretary, Technical Education 0172-2742131 0172-2625405	stet@punjab@gmail.com	Punjab Skill Development Mission SCO 149-152, 2nd Floor, Sector 17-C, Chandigarh Pincode:160017
23	Rajasthan	Rajasthan Skill And livelihood Development Corporation	Shri T. Ravikanth, Secretary, Department of Labour and Employment	Secretary.skills.labour@rajas	J-8-A, EMI CAMPUS, Jhalana Institutional Area, Jhalana Doongri, Jaipur, Rajasthan 302004
24	Tamil Nadu	Tamil Nadu Skill Development Corporation	Smt. P. Amudha, IAS, Secretary 25670472	labsec@tn.gov.in	Commissionerate of Employment and Training Thiru Vi Ka Industrial Estate, Guindy, Chennai-600 032.
25	Telangana	Telangana State Skill Mission	Sri Jayesh Ranjan, IAS Secretary, Information Technology, Electronics and Communications	secy_ilt@telangana.gov.in 040-23456401	1st Floor, Ashoka Raghupathy Chambers, Opposite Shoppers Stop, SP Road, Secunderabad-500016
26	Uttar Pradesh	Uttar Pradesh State Skill Development Mission	Shri Bhuvnesh Kumar, IAS, Secretary	mdssdm-up@nic.in, secyvsd@gmail.com	ITI Campus, Alliganj, Uttar Pradesh 226024
27	Uttarakhand	Uttarakhand Skill Development Mission	Shri Om Prakash Principal Secretary, Training & Technical Education	aste15@gmail.com	26 E.C. Road, Mahila ITI, Near Survey Chowk, Dehradun-248001

28	West Bengal	PBSSD- Paschim Banga Society for Skill Development under department of Technical Education, Training and Skill Development	Sri Hridayesh Mohan, IAS, Principal Secretary, Technical Education ,Training and Skill Development	lesecwb@gmail.com	Bikash Bhawan, North Block, 10th Floor, Salt Lake City, Kolkata: 700091
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North East States

1	Manipur	Manipur Society for Skill Development, Directorate of Craftmen Training , Department of Labour & Employment	Shri P. K. Singh, IAS	tpksingh1@gmail.com	Manipur Society for Skill Development, State Guest House , Sanjenthong, Imphal west -795001
2	Mizoram	Department of Labour and Employment & Industrial Training	Shri .Benjamina, IDAS	benzoram@yahoo.com , ledmizoram@rediffmail.com	LE&IT R. No 220, 2nd Floor, New Secretariate Building, Khatla, Aizawl-796001
3	Nagaland	Directorate of Employment, Skill Development & Entrepreneurship Department, Nagaland, Kohima.	Shri T. Sato	empatton@rediffmail.com	Directorate of Skill Development, Employment and Entrepreneurship, Kohima, Nagaland-797001
4	Tripura	Tripura Skill Development Mission, Directorate of Skill Development, Department of Industries and Commerce	Shri. M Nagaraju, IAS	m Nagaraju93@gmail.com ; secretarytrp11@gmail.com	Directorate of Skill Development, Depart. Of Industries & Commerce, Govt. of Tripura, ITI Road, Indranagar, Agartala-799006
5	Assam	Assam Skill Development Mission	Shri Ashutosh Agnihotri, IAS	officelakher@gmail.com , ashuagnihotri@gmail.com	Office of Labour & Employment, Assam Secretariate,
6	Arunachal Pradesh	Skill Development and Employment Generation	Ms. Madhu Garg	madhugarg@gmail.com	Skill Development & Employment Generation, Govt. of Arunachal Pradesh, Udyog Sedan, Winegar - 791111
7	Meghalaya	Meghalaya State Skills Development Society (MSSDS)	Shri M.S Rao, IAS	msrso.megh@yahoo.in	Principal Secretary, Labour Department-cum-CEO, MSSDS Additional Secretariat, IGP, Shillong, Meghalaya - 793001
8	Sikkim	Skill Development and Entrepreneurship Department	Shri T. W. Khangsarpa	twkhangsar@yahoo.com	State Institute of Cabacity Building, Jorethang, South Sikkim

CONTACT DETAILS OF SECTOR SKILL COUNCILS

No	Sector	Name of the SSC	CEO			
			Name	Email	Contact No	Address
1	Automotive	Automotive Skills Development Council	Mr Sunil Chaturvedi	skc@asdc.org.in	9810236256	Automotive Skills Development Council Sat Paul Mittal Building, 1/6, Siri Institutional Area, August Kranti Marg (Khel Gaon Marg) New Delhi – 110049
2	Agriculture	Agriculture Skill Council of India	Mr S S Arya	ceo@asci-india.com	9971889099	Agriculture Skill Council of India (ASCI) 6th Floor, GNG Tower, Plot No. 10 Sector -44, Gurgaon Haryana-122004
3	Apparels	Apparel, Madeups & Home Furnishing Sector Skill Council	Mr Roopak Vasishtha	ceo@sscammh.com; roopak@sscammh.com	9810222576	Apparel, Made-Ups and Home Furnishing Sector Skill Council 1st Floor, Indian Buildings Congress, Kamakoti Marg Sector-6, R K Puram New Delhi-110022
4	Aviation & AeroSpace	Aviation & Aerospace Sector Skill Council	Mr. D Peter Immanuel	ceo@aassc.in;	95006 24681; 080-22323357	Aerospace and Aviation Sector Skill Council (AASSC) Technical Training Institute (TTI) Hindustan Aeronautics Limited Suranjan Das Road Vimanapura Post, Bangalore - 560017
5	Beauty & Wellness	Beauty & wellenss Sector Skill Council	Ms Annu Wadhwa	annu.wadhwa@bwssc.in	9810113991	Beauty & wellenss Sector Skill Council, 247 and 248, 1st Floor, DLF South Court, Saket, New Delhi - 110017
6	BFSI	Banking, Financial Services & Insurance (BFSI) Sector Skill Council of India	Mr. Meghdoot Karnik (COO)	meghdoot.karnik@bfsissc.com	88791 26603	25th Floor, P.J. Towers, Dalal Street, Fort, Mumbai - 400 001
7	Capital Goods	Capital Goods Skill Council	Mr Inder S Gahlaut	inder.gahlaut@cgsc.in	9818096243	Awfice Space Solutions Pvt Ltd 1st Floor, L-29, Outer Circle Connaught place, New Delhi – 110001
8	Chemical & PetroChemical	Chemical & PetroChemical Sector Skill Council	Mr P S Singh (Contact Person)	prabhsharan.singh@ficci.com	9868260724	FICCI Federation House Tansen Marg, New Delhi 110001
9	Coating & Painting	Paints and Coatings Skill Council	Mr V S Ram	ceo@pcsc.in	9867025566	Paints and Coatings Skill Council, 105, Kakad Chambers, 132 Dr. A B Road, Worli, Mumbai 400018
10	Construction	Construction Skill Development Council of India	Mr. Anand Kumar Singh (Contact Person)	anand@csdcindia.org	8505955506	Construction Skill Development Council of India, 204, Aashirwad Complex, D-1, Green Park, New Delhi - 110016
11	Domestic Workers	Domestic Workers Sector Skill Council	Maj Gen Manik Sabharwal (Retd.)	ceo@dwsscindia.in;	9910052027	A-2/19, 2nd Floor, Safdarjung Enclave, New Delhi -110029 Landmark - Above Le Petire, GD Goenka School

12	Electronics & Hardware	Electronic Sector Skill Council of India	Mr N K Mohapatra	ceo@essc-india.org	9818022577	Electronic Sector Skill Council of India 602,604,606 and 608, 6th Floor, Ansal Chambers 2, Bikaji Cama Place, New Delhi - 110066.
13	Food Processing	Food Industry Capacity & Skill Initiative	Mr. Subhojit Mukherjee (contact person)	subhojit.mukherjee@ficci.com	7042632277	Awfis, L-29, First Floor, Connaught Place (Outer Circle) New Delhi 110001
14	Furniture & Fittings	Furniture & Fittings Skill Council	Mr. Gurpal Singh	gurpal.singh@ffsc.in	9810136887	407-408, DLF City Court, M G Road, Sikanderpur, Gurgaon - 122002
15	Gems & Jewellery	Gems & Jewellery Skill Council of India	Mr Binit Bhatt	ceo@gjscci.org	022-28293940; 9820799457	Gem & Jewellery Skill Council of India Business Facilitation Centre, 3rd Floor, SEEPZ SEZ, Andheri (E), Mumbai 400 096
16	Green Jobs	Skill Council for Green Jobs	Dr P Saxena	psaxena@sscgi.in	9871119101	Skill Council for Green Jobs, 3rd Floor, CBIP Building, Malcha Marg, Chanakyapuri, New Delhi - 110021
17	Handicrafts	Handicrafts & carpets Sector Skill Council	Ms. Anupama Giri	ceo@hcsc.in	9871668431	Handicrafts Sector Skill Council, OCF, Plot No. 2, Pocket 9, Sector B, Vasant Kunj, New Delhi - 110070
18	Healthcare	Healthcare Sector Skill Council	Mr Ashish Jain	Ashish.Jain@healthcare-ssc.in	9810261663	Healthcare Sector Skill Council 520, DLF Tower A, 5th Floor, Jasola District Centre, New Delhi - 110025
19	Infrastructure Equipment	Infrastructure Equipment Skill Council	Mr H S Mohan	hs.mohan@iesc-india.com	9686403033; 080 - 26754480	Infrastructure Equipment Skill Council Avik Royale - First Floor (Next of Vijaya Bank) No.6, 50 feet Main Road, Avalahalli Extension Girinagar Bengaluru 560026
20	Instrumentation	Instrumentation, Automation, Surveillance & Communication Sector Skill Council	Mr. DPS Verma (COO)	ceo@iascsector-skillcouncil.in	9818022219	IASC SSC, 201-202, STBP NSIC Complex, Okhla Industrial Estate, New Delhi, 110020
21	Iron & Steel	Indian Iron & Steel Sector Skill Council	Mr Sushim Banerjee	sushim_banerjee@yahoo.com	9831083024	Indian Iron & Steel Sector Skill Council, KARIGORI BHAVAN Plot no.B-7, Action Area-III, 5th Floor, Room no.509 Near Hazra Kalibari, Opposite Uni World City New Town, Kolkata, West Bengal, Pin-700156.
22	IT-ITeS	IT-ITeS Sector Skill Council	Dr Sandhya Chintala	sandhya@nasscom.in	9849312168	IT-ITeS Sector Skill Council NASSCOM Plot No - 7, 8, 9 & 10 3rd Floor, Sector 126, Noida Uttar Pradesh - 201303
23	Leather	Leather Sector Skill Council	Mr Ramesh Kumar	ceo@leatherssc.org ; cle@cleindia.com ; rathnam@leatherssc.org	9003174445; 9910884436;	Leather Sector Skill Council, CFTI Campus, Annex Building, NO.65/1, GST Road, Guindy, Chennai - 600032

24	Life Sciences	Life Sciences Sector Skill Development Council	Mr. Ranjit Madan	ranjit.madan@ssdc.in	9818932470	Life Sciences Sector Skill Development Council # 14, Rear 2nd Floor, Palam Marg, Vasant Vihar, New Delhi-110057
25	Logistics	Logistics Skill Council	Capt. Ramanujan (Retd)	ramanujam@lsc-india.com	9940592897	LOGISTICS SKILLS COUNCIL No.476, Temple Tower, Ground Floor, Anna Salai, Nandhanam Chennai - 600035
26	Management & Security	Management & Entrepreneurship and Professional Skills Council	Col Anil Kumar Pokhriyal, Retd	ceo@mepsc.in	Tel: +91-11-24608502 (D); +91-11-24645100 Ext: 439 Mob - 8750582008	Management & Entrepreneurship and Professional Skills Council (MEPSC) Management House, 14 Institutional Area, Lodhi Road, New Delhi-110003
27	Media	Media & Entertainment Skills Council	Mr. Mohit Soni (COO)	mohit.soni@mescindia.org	9810152980; 9999108182	Media & Entertainment Skills Council 1-4, Ground Floor, World Trade Center, Babar Lane, New Delhi - 110001, New Delhi, Delhi 110001
28	Mining	Skill Council for Mining Sector	Mr A Bhandari	scms@skillcms.in	9871611911	Skill Council for Mining, FIMI House, B-311, Okhla Industrial Area, Phase-I, New Delhi-110 020
29	Oil & Gas	Hydro Carbon Sector Skill Council	Mr. Biswajit Roy (Officiating CEO) - (Executive Director (HRD) at IOCL) Mr. Vishal Sharma (Contact Person)	ceo@hsscindia.in ; hsscindia.2016@gmail.com	0120-2594602, 2594632; 9899877377 (Mr. Roy) 9911746601	Oil Industry Development Board (OIDB), 3rd Floor, Tower C, Plot No. 2, Sector - 73, Noida
30	Plumbing	Indian Plumbing Skills Council	Maj Gen. T K Chadda (COO)	tk.chadha@ipssc.in	9821115891	Indian Plumbing Skills Council, B168, 169, DDA Sheds, Okhla Phase - 1, New Delhi
31	Power	Power Sector Skill Council	Mr. Vinod Behari	ceo@psscindia.org	9873767899	Power Sector Skill Council, Plot No. 4, Institutional Area, CBIP Building, Malcha Marg, Chanakyapuri, New Delhi-110 021
32	PwD	Skill Council for PwD	Mr. Anup K Srivastava	anup.srivastava@scpwd.in	95990 66366	501, City Centre, 5th Floor, 12/5, Plot 5, Sector 12, Dwaraka, New Delhi 110076
33	Retail	Retailers Association's Skill Council of India	Mr James A Raphael	james.rafael@rasci.in	9967014305	Retailers Association's Skill Council of India, 703-704 Sagar Tech Plaza - A, Andheri-Kurla Road, Sakinaka Junction, Sakinaka, Andheri (E), Mumbai-400 072.
34	Rubber	Rubber Skill Development Council	Ms. Meghna Mishra	meghna.mishra@rsdcindia.in ; ceo@rsdcindia.in	9818006997; + 91 11 41009347-48	RSDC, Ramakrishna Dalamia Wing, PHD House (4th Floor), Opp. Asian Games Village, Siri Fort Institutional Area, New Delhi - 110016
35	Sports	Sports, Physical Education, Fitness and Leisure Sector Skill Council	Mr. Tahsin Zahid (COO)	tahsin.zahid@sportsskills.in	9958272224	FICCI Federation House Tansen Marg, New Delhi 110001

36	Strategic Manufacturing	Strategic Manufacturing Sector Skill Council	Colonel (Dr) Ashok Kumar Binjolkar (Retd) (Contact Person)	strategic.manufacturing@smssc.in; Ak.binjolkar@smssc.in	9654612429	Strategic Manufacturing Sector Skill Council 3rd Floor, 13 A, Palam Marg, (Opp. Malai Mandir) Vasant Vihar, New Delhi – 110057 Tel No : 011- 41010351 / 41034505 / 41045783 Fax: 011- 41015619
37	Telecom	Telecom Sector Skill Council of India	Lt Gen (Retd) SP Kochhar Maj Gen Deepinder Singh (COO)	ceo@tsscindia.com director@tsscindia.com	8447747551 8377004550 011-26598812	Telecom Sector Skill Council 2nd Floor, Plot No 105 Sector - 44, Gurgaon - 122003
38	Textiles & Handlooms	Textile Sector Skill Council	Mr J V Rao	ceo@texskill.in ;	9811556695	Textile Sector Skill Council (TSC) 15th Floor, Nirmal Tower, 26, Barakhamba Road, New Delhi - 110 001 Office: +91-11-43536355-7
39	Tourism & Hospitality	Tourism & Hospitality Skill Council	Dr Sonali Sinha (COO)	Sonali.Sinha@tshsc.in	8727980000	Tourism & Hospitality Skill Council, 801, Tower A, Unitech Signature Towers, South City 1, Gurgaon, Haryana 122001